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## OFFICE OF SECURITY

## STATUS OF OVERT AND SEMI-COVERT CASES

Month of March 19 60

TYPE OF CASE	PEND Beginning of Month	RECD During Month	PROCESSED					PENDING	
			Appd	Dis- Appd	Can- celed	Other Action	Total	Defd	Reg
1. APPLICANT TYPE									
a. T/O Staff Applicants	509	252	129	4	*54	33	220	26	515
b. Other Full Fld. Inves.	532	263	123	9	26	45	203	-	592
Totals	1041	515	252	13	80	78	423	26	1107
	2508	585					706	-	2387
	168	22					36	-	154
Totals	2676	607					742	-	2541
3. CLASSIFIED PROCUREMENT	733	193	228	0	0	0	228	-	698
4. TECHNICAL CONTACTS	108	21	12	0	0	0	12	-	117
5. ADMIN. SUPPORT	1049	191	263	0	0	0	263	-	977
6. MISCELLANEOUS	78	26	37	0	0	0	37	-	67
Totals	1968	431	540	0	0	0	540	-	1859
GRAND TOTALS	5685	1553					1705	26	5507

\* Of these cancelled, 2 cases were presented by the Office of Security to the Medical-Security-Personnel Review Panel for consideration.

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OFFICE OF SECURITY

Identification of Other Full Field Investigative Cases Received as

Shown in Table A under Item 1b

Month of March 1960

	Military Personnel -----	33
	Contract Type A -----	30
	Deferred Status -----	26
25X1	[REDACTED] -----	2
	[REDACTED] -----	1
	Guard -----	22
	Employee Cases -----	24
	Invitational Cases -----	11
	Contractor -----	16
25X1	Medical Staff -----	4
	[REDACTED] -----	2
	CSA -----	84
	Language Instructor -----	3
25X1	[REDACTED] -----	2
	[REDACTED] -----	1
25X1	[REDACTED] -----	2
	Total -----	263

TABLE A-1

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EXPLANATION OF CHART # 1

OVERT & SEMI-COVERT CASES

This Chart reflects statistics in Table A .

The solid line graph represents the total number of Overt & Semi-Covert Cases Received and the dot-dash line the total number Pending in the Office of Security for security clearance consideration. These include "T/O Staff Applicants" and "Other Full Field Investigative Cases", both of which normally require full field investigations. The latter category includes such types as consultants, staff type contract employees, military assignees, guards, char force, etc. Also included in the overall category of Overt & Semi-Covert Cases are cases not requiring full field investigations, but on which checks are made at the request of [REDACTED]

25X1

[REDACTED] and those on which checks are made on persons connected with the Agency Classified Procurement Program; also in addition are included Technical Contact, Administrative Support and miscellaneous cases handled in support of specific activities.

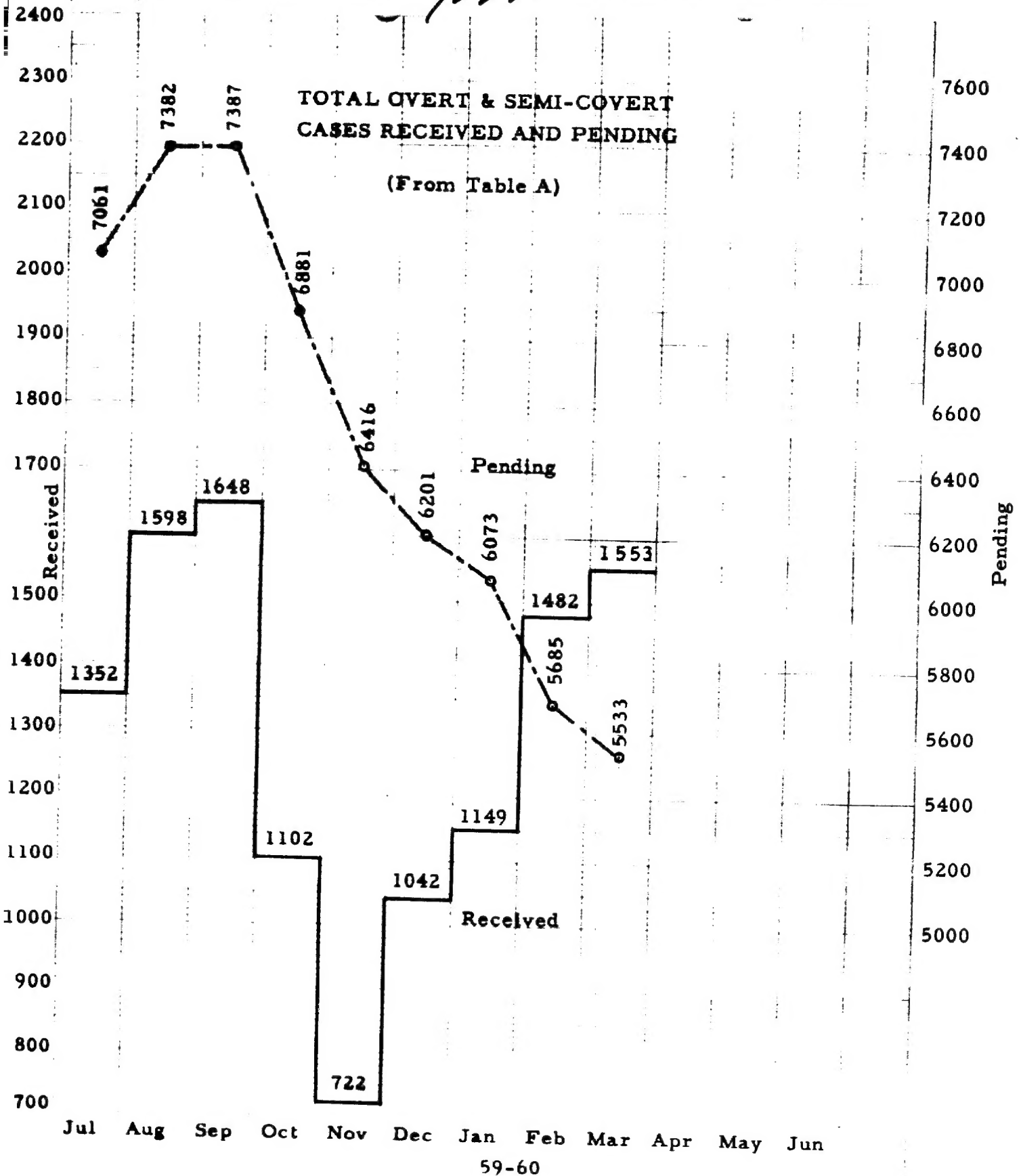
All cases received for security consideration are given National Agency Name Checks.

The full field investigative load contributed to by Overt & Semi-Covert Cases requiring such action is reflected in Table E and Charts 7 and 8 .

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(FY-1960)

Chart #1

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EXPLANATION OF CHART # 2

T/O STAFF APPLICANT CASES

This Chart reflects statistics in Table A.

solid

The ~~XXXXXX~~ line graph represents the total T/O Staff Applicant Cases Received in the Office of Security for clearance consideration. These cases are included in the total Overt & Semi-Covert Cases shown in Chart # 1 but are shown separately here because of the particular interest of the Office and the Agency in the status of this type of case.

The dotted line graph represents the number of T/O Staff Applicant Cases Approved during the period.

dot-dash

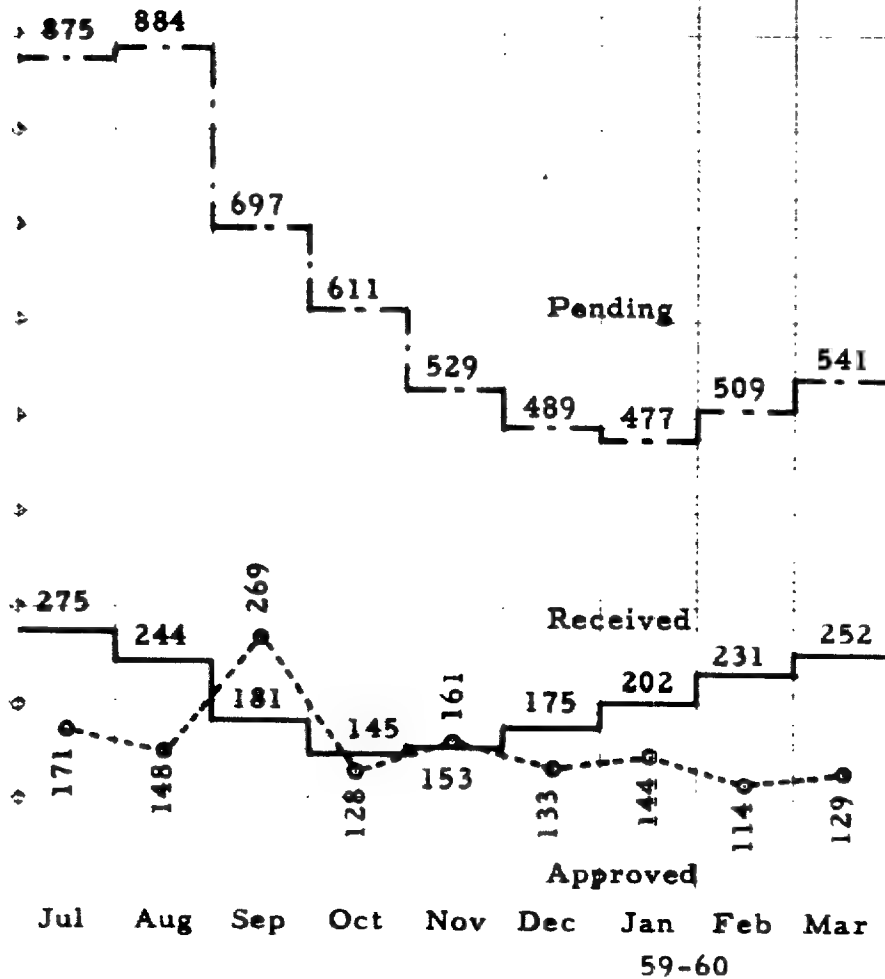
The ~~XXXX~~ line graph represents the backlog of T/O Staff Applicant Cases Pending and on which a security determination or other action has not yet been taken. The cases may be in process, in investigation, in appraisal or in a deferred status. Total pending cases are not simply the difference between cases received and cases approved. Disapprovals, cancellations and other actions also affect the pending case load.

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# **T/O STAFF APPLICANT CASES**

(From Table A)



(FY-1960)

Chart #2

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**OFFICE OF SECURITY**

**RECORD OF  
MEDICAL-SECURITY-PERSONNEL  
REVIEW PANEL ACTIONS**

Month of April 19 60  
(Corrected)

SOURCE	Pending 1st of Month	Received During Month	TOTAL	PROCESSED				Pending End of Month
				Approved	Disapproved	Cancelled	TOTAL	
Security	8	27	35	7	*15	2	24	11
Other*	1	2	3	0	1	0	1	2
TOTAL	9	29	42	7	16	2	25	13

\*The 15 cases are cancelled in the monthly report under T/O Staff applicants cancelled.

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TABLE B

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(When filled in)

## OFFICE OF SECURITY

## TIME FACTORS IN PROCESSING OVERT &amp; SEMI-COVERT CASES

Month of March 19 60

1. PROCESSING TIME (For <u>162</u> Regular Cases)			
Time required during month to process to Approval or Disapproval, "Applicant Type" cases received from Office of Personnel  (Average number of Days):	DAYS  in  INVESTIGATION	DAYS  in <b>Research</b> & APPRAISAL	TOTAL  DAYS
	62	<b>PSD</b> 8 <b>SRD</b> 7	77

2. ANALYSIS OF PROCESSING TIME	CASES
a. Less than 30 days	9
b. 31 to 60 days	15
c. 61 to 90 days	94
d. 91 to 120 days	37
e. 121 to 150 days	7
f. over 150 days	0

3 CASES PENDING OVER 90 DAYS	STATUS	
Number of "Applicant Type" cases received from Office of Personnel and pending more than 90 days	Deferred	Regular
	22	34
	Total 22	34

TABLE C

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EXPLANATION OF CHART # 3

PROCESSING TIME OF "APPLICANT TYPE" CASES

This Chart reflects statistics in Table C.

The three graphs as labeled are self-explanatory.

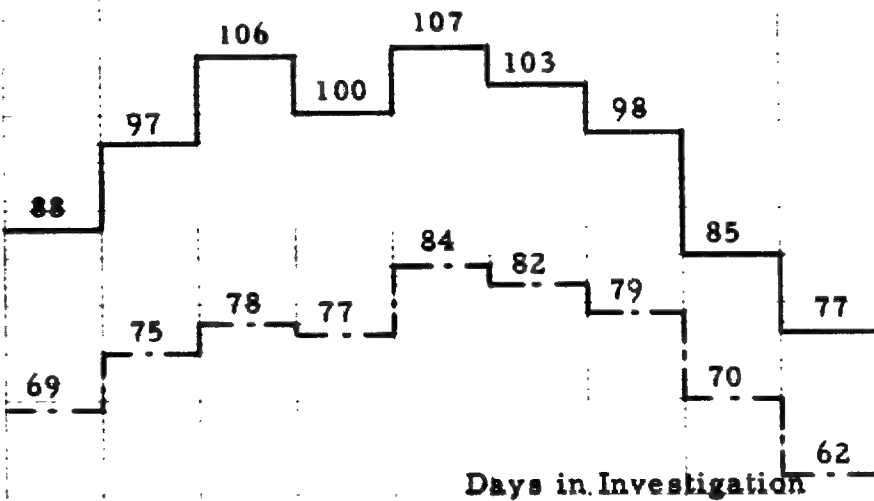
In order to arrive at statistics which reflect a realistic time factor in the processing of applicant cases and which are meaningful to those who have an interest in the processing of an average case, the time required to process an "Applicant Type" case is determined by confining consideration for these statistics to Regular Applicant, Consultant, and Military Assignee cases received from the Office of Personnel. Cases which would distort the averages by short processing time or those of a secondary priority nature which would unrealistically increase the average are not included.

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**PROCESSING TIME  
OF  
"APPLICANT TYPE" CASES  
(From Table C)**

**TOTAL AVERAGE DAYS REQUIRED  
TO COMPLETE**



**Days in Appraisal and Research**

Jul Aug Sep Oct Nov Dec Jan Feb Mar Apr May Jun  
59-60

(FY-1960)

Chart #3

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EXPLANATION OF CHART # 4

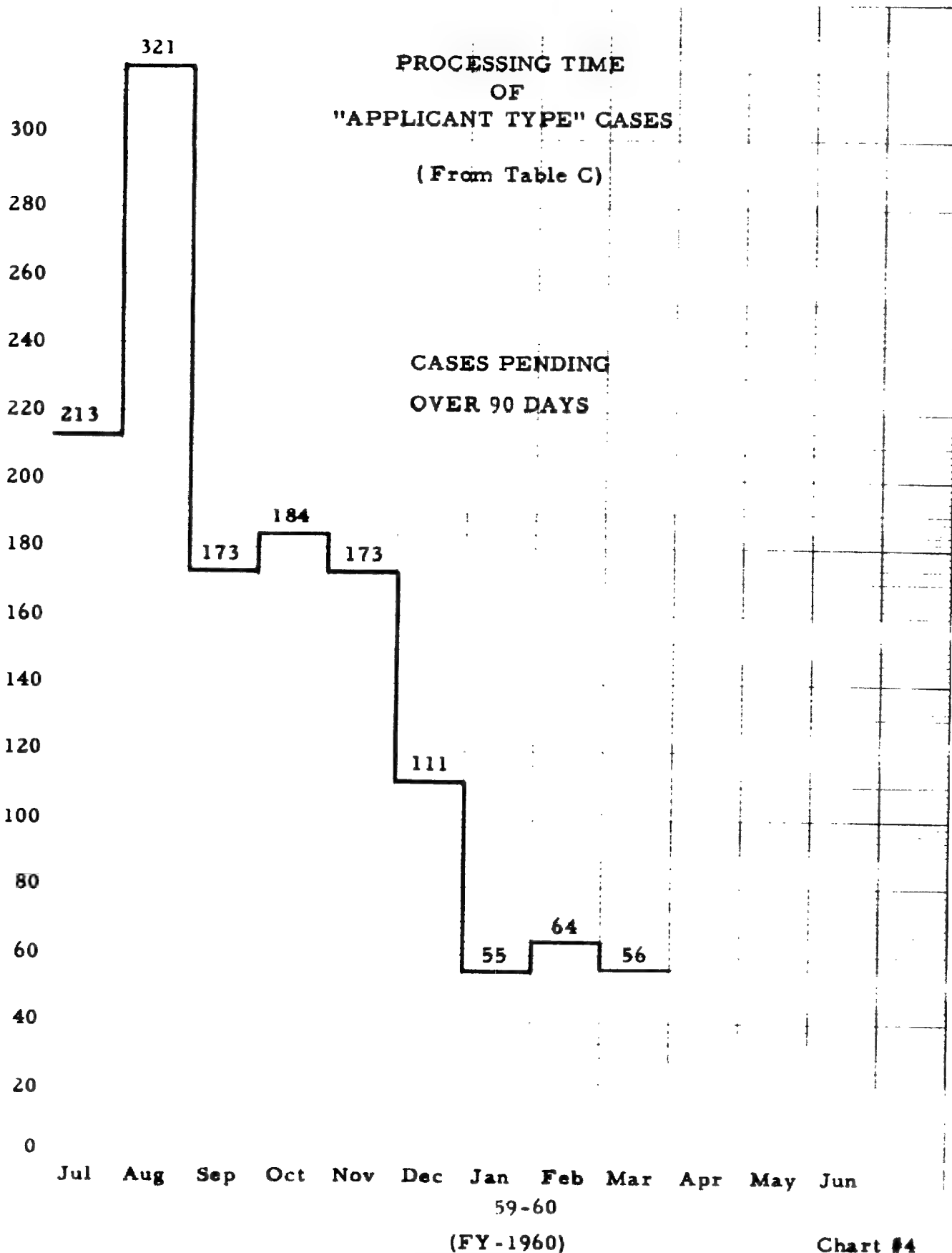
APPLICANT TYPE CASES PENDING OVER 90 DAYS

This Chart reflects statistics in Table C.

The solid line graph represents the number of "Applicant Type" cases which have been pending in the Office of Security for a period exceeding 90 days after having been received from the Office of Personnel for security clearances.

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OFFICE OF SECURITY

STATUS OF FIELD ACTIONS ON INVESTIGATIVE CASES

Month of March 1960

Cases for Full Field Investigation	Pending Beginning of Month	Received During Month	Completed During Month	Pending End of Month
Overt and Semi-Covert	1360	782	566	1576
Covert	998	438	467	969
TOTAL	2358	1220	1033	2545

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TABLE E

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EXPLANATION OF CHART # 7

FULL FIELD INVESTIGATIVE CASES RECEIVED

This Chart reflects statistics in Table E. They are representative of the types of cases reported in Tables A and D which require full field investigations and which have been processed to the field offices for action. Operational Support Activities are not included in these statistics.

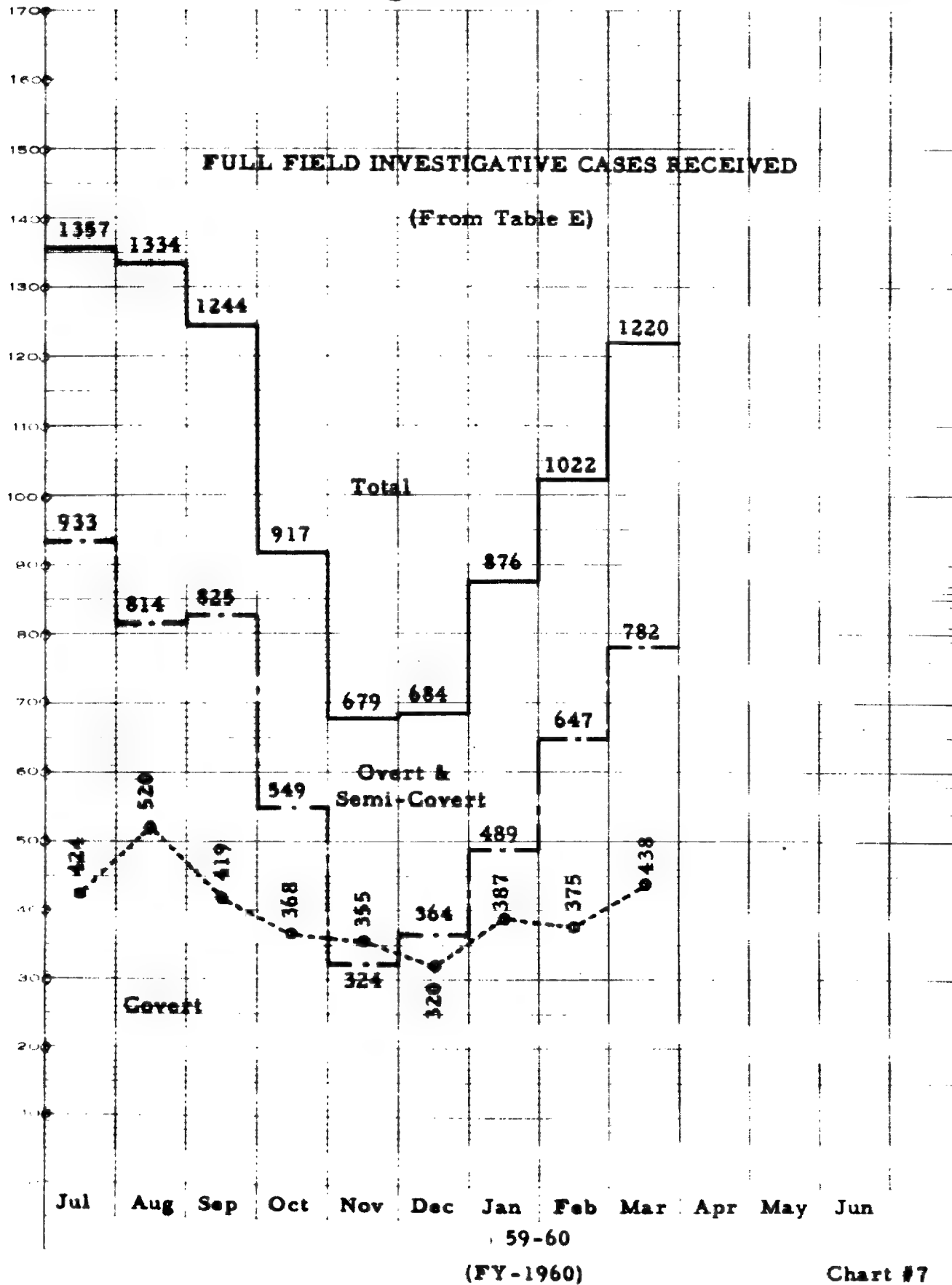
The solid line graph represents the total number of Overt & Semi-Covert and Covert cases which have been received in the field for Full Field Investigations.

The dot-dash line graph represents the Overt & Semi-Covert cases included in the total.

The dotted line graph represents the Covert cases included in the total.

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**EXPLANATION OF CHART # 8**

**FULL FIELD INVESTIGATIONS PENDING**

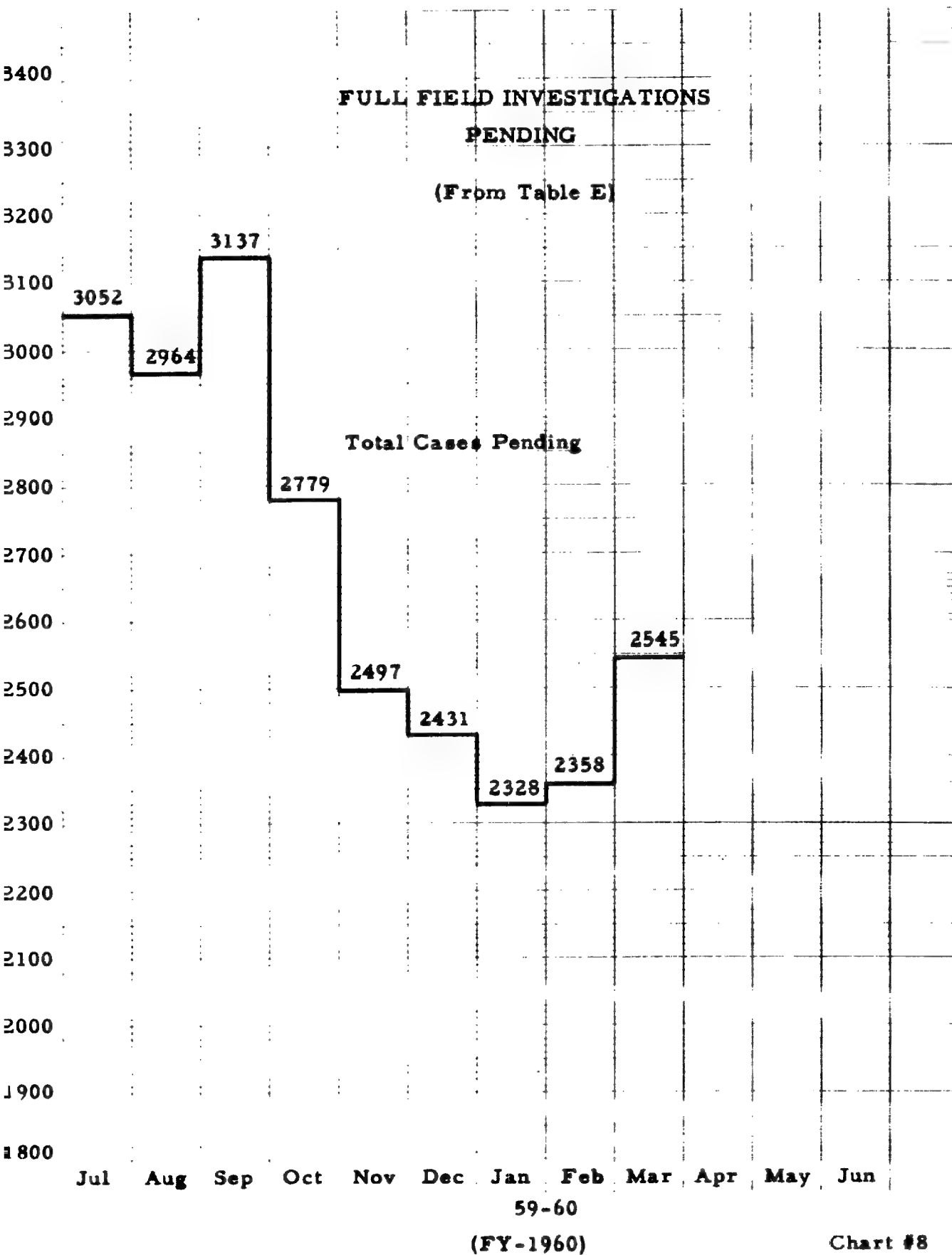
**This Chart reflects statistics in Table E.**

**The solid line graph represents the total number of cases in the field pending full field investigations. It reflects the backlog of investigative cases.**

**Covert Operational Support cases are not included in these statistics.**

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## OFFICE OF SECURITY

## CONTROL, SUPPORT AND SERVICE OF OVERT ACTIVITIES

Month of March 1960

ACTIVITY		ACTIONS
1. Requests for CIA record checks received from other agencies		3468
2. Security files reviewed in response to other agency requests		197
(Requests pending over 10 days <u>128</u> )		
3. Employee interviews (Returnees, Resignees, Official Travelers and Special)		304
4. Employees' transfer and reassignment actions reviewed		393
REQUESTS FOR APPROVAL OF:	Disapproved	Approved
	0	76
	0	19
	0	27
(Total pages reviewed <u>2175</u> )		
8 Liaison contacts	36	1021
9. Miscellaneous outside activities	1	320

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OFFICE OF SECURITY  
PHYSICAL SECURITY DIVISION ACTIVITIES  
MARCH 1960

## I

Headquarters security violations reported, investigated and charged		<u>36</u>
Overseas security violations reported and charged		<u>38</u>
	TOTAL	<u>74</u>
Alleged violations investigated and cleared	(Hdqs. 11 Overseas 4)	<u>15</u>
Foreign physical security surveys completed		<u>0</u>
Domestic physical security surveys completed		<u>9</u>
Physical security guidance and support actions rendered at Headquarters for:		
Foreign Stations		<u>73</u>
Domestic Installations		<u>34</u>
Special foreign TDY physical security assignments (Man-days)		<u>0</u>
Special security investigations (Man-days)		<u>12</u>
USIB (Man-hours)		<u>158</u>

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## II

## Briefings and instruction in technical security

Overt personnel (Man-hours)	<u>45</u>
Covert personnel (Man-hours)	<u>0</u>

TABLE H Page 1

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## PHYSICAL SECURITY DIVISION ACTIVITIES - MARCH 1960

## III

NSO night security inspections (offices)		<u>1,319</u>
Other security matters handled after-hours by NSO's		<u>2,109</u>
Safe combinations changed		<u>243</u>
Safes repaired		<u>434</u>
CIA identification processes performed		<u>75</u>
Regular, Limited, Special and Maintenance Employee (GSA) Badges Issued		<u>701</u>
Visitor passes issued (Total)		<u>9,790</u>
General		
Processed by receptionists	5,663	
Processed by guards	1,282	
TOTAL		6,945
Applicants		557
Forgotten badges		557
Deliveries		1,731
Armed escort of classified material (Domestic trips) (Man-hours expended <u>26</u> )		<u>4</u>

## IV

Safety inspections and investigations	<u>11</u>
Safety briefings, meetings and conferences	<u>21</u>

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PHYSICAL SECURITY DIVISION ACTIVITIES - MARCH 1960

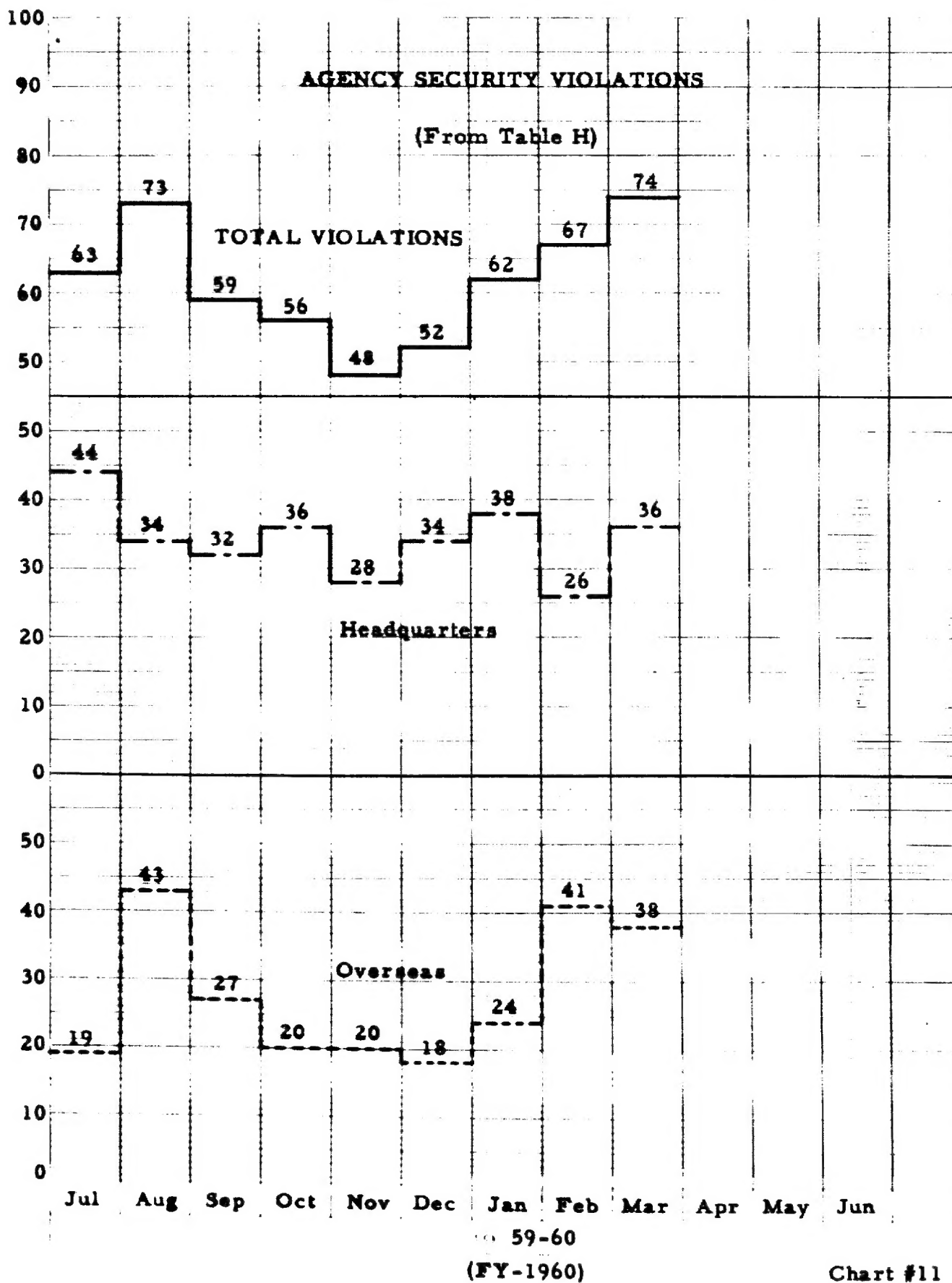
New Building Site

Contract guards on duty	<u>19</u>
Permanent type photographic badges issued	<u>218</u>
One-day (non-photographic) badges issued	<u>1,046</u>



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